



## Guidance Notes for Tutors for the Level 3 Diploma in Anatomy & Physiology

### General Advice

#### 1. Requirements for undertaking this qualification.

Candidates must hold:

- a. At least 5 GCSEs at grades A\* to C or equivalent are recommended, but this is not essential. This is at the discretion of the college and adult returner's experience will be considered.

A scheme of work must be approved by ITEC prior to the commencement of the course for Unit 30-40.

#### 2. Guided Learning Hours.

50

Guided learning hours are 'a notional measure of the substance of a qualification. It includes an estimate of the time that might be allocated to direct teaching or instruction together with other structured learning time such as directed assignments, assessments on the job or supported individual study and practice. It excludes learner – initiate private study.'

#### 3. Structure of the qualification.

Unit 30-40 Theory only

#### 4. Registration.

Enrolments for the unit should be sent to ITEC on the ITEC Enrolment Form.

### Theory Tuition – Unit 30-40 Theory

#### 1. Guided Learning Hours.

- a. The delivery of Unit 30-40 Theory must be completed with a minimum of 50 guided learning hours.
- b. Delivery of the qualification will encompass all the learning outcomes and underpinning knowledge identified by ITEC in the design of the qualification.

*ITEC recommends that tutors advise candidates that there will be a requirement of a maximum of 5 hours per week (totalling 180 hours, assuming the course is delivered over 36 weeks) of additional home study and revision.*

#### 2. Assessment.

Once all aspects Unit 30-40 Theory have been completed, candidates will be expected to complete a theory paper containing 50 multiple choice questions on Anatomy & Physiology. Each question will be given four alternative answers A, B, C and D. The candidate must indicate the correct answer by the writing the appropriate letter in the box on the answer sheet.

This unit is externally assessed.

### **3. Grading of the qualification.**

- a. Unit 30-40 Theory has three grades that a candidate may achieve:  
Pass grade - 60 – 74%,  
Credit grade - 75 – 89%, and  
Distinction grade - 90 – 100%.
- b. If a candidate is unsuccessful in the theory, they will be expected to re-sit the examination, to which they will be referred. Referrals should be completed within one year of the original examination.